

ENGINEERING & CONSTRUCTION RISK INSTITUTE

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Purpose: The purpose of this Practice and Procedure,(which is a follow on from ECRI-PE-001; Structured Approach to Post Mortems, Project Close Out and Lessons Learned), is to outline an approach to using a Lessons Learned process which brings together insights gained during a project that can be usefully applied for the benefit of other future projects. The goal is to repeat desirable outcomes, and avoid undesirable outcomes.

Introduction: A Lesson Learned is defined as knowledge gained from an experience, successful or otherwise, for the purpose of improving future performance. It may be in the form of a Lesson that is incorporated into a work process; a recommendation to enhance future performance; a solution to a problem, a corrective action, or an adverse situation to avoid. It is important that relevant Lessons Learned should be incorporated into the Organisations' procedures and work processes, whilst others should be shared, particularly between senior members of staff and junior members of staff, to improve organisational performance. It is important to develop a process and a definition of Lesson Learned to fit the needs of the Organisation.

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