

# ENGINEERING & CONSTRUCTION RISK INSTITUTE

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## Criteria for a Best Practices Change Management Process

Page  
1 of 1

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**Purpose:** The purpose of the change best practices document is to provide for the E & C firm a framework of best practices against which the firm can measure their change management process.

Key elements of the process addressed are:

- Project Change Definition
- Change Management Practices
- Change Management Process and Procedures
- Owner and Contractor Responsibilities

**Application:** A robust Change Management Process is a key component of all E & C firms' methods and systems. No firm's risk management process can be considered to be best practice unless that firm has in place a corresponding change management process and the two processes interrelate.

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